I. Purchasing Instructions:

A. Award Description

The purpose of this solicitation is to pre-qualify vendors for future pricing competition to furnish, install, service and repair resilient hard surface flooring and related items.

B. Quotation Directives

1. Prequalified vendors will be invited to participate in spot market purchases as required by the County for specific items or service. When spot market purchases are initiated, pre-qualified vendors shall be invited to offer a fixed price for a specific individual purchase/work order, or a specific purchasing period.

2. ALL quotations issued under this pre-qualification contract must utilize the current and active “terms and conditions” in place that includes the latest legislative changes. Please refer the Procurement Management link (http://www.miamidade.gov/procurement/itb-terms-conditions.asp) to retrieve that latest version of the current T&Cs.

3. A Small Business Enterprise (SBE) bid preference applies to this solicitation.

A SBE/Micro Business Enterprise must be certified by the Small Business Development (SBD) Division of the Internal Services Department by bid submission deadline, at contract award and for the duration of the contract to remain eligible for the preference. For certification information, contact the SBD Division at 305-375-3111 or access Certification Programs - Miami-Dade County.

The specific measure that applies to a spot market competition will be defined in the competition documents. RFQ’s with an estimated value up to and including $100,000 will automatically be set-aside for certified Micro/Small Business Enterprises if there are no less than three certified Micro/SBE firms with capacity do perform the scope of services. The preference should be applied as listed in the table below based on the estimated value of the project and whether or not a set-aside or preference measure is applicable:

<table>
<thead>
<tr>
<th>Set-Asides</th>
<th>SBE-MICRO Tier 1</th>
<th>SBE-MICRO Tier 2</th>
<th>SBE-MICRO Tier 3</th>
</tr>
</thead>
<tbody>
<tr>
<td>Up to $100K</td>
<td>Bid Preference 10%</td>
<td>Bid Preference 5%</td>
<td>Bid Preference 0%</td>
</tr>
<tr>
<td>Over $100K-$750K</td>
<td>$100K-$750K</td>
<td>$750K to $2 Million</td>
<td>$2M to $5 Million</td>
</tr>
<tr>
<td>Over $750K-$2 Million</td>
<td>Bid Preference 10%</td>
<td>Bid Preference 10%</td>
<td>Bid Preference 5%</td>
</tr>
<tr>
<td>Over $2 Million</td>
<td>All Tiers 10%</td>
<td>All Tiers 10%</td>
<td>All Tiers 10%</td>
</tr>
<tr>
<td>Over $1 Million</td>
<td>All Tiers 5%</td>
<td>All Tiers 5%</td>
<td>All Tiers 5%</td>
</tr>
</tbody>
</table>

4. All quotations issued must be provided to the Small Business Development Division (SBD) of the Internal Services Department for placement on the Cone of Silence Report upon advertisement. Once an award recommendation is made, SBD must be notified in order to remove the competition from the report.
C. Quotation Procedures

1. Approved vendors shall be placed on a “Pre-qualified Vendors List”, which will be accessed by various County Departments as needed in order to obtain Spot Market quotations on a periodic basis. When such spot market purchased are initiated, vendors will be invited to participate. The award to one vendor for a specific purchase does not preclude the remaining prequalified vendors from submitting spot market offers for other specific purchases.

2. Each quotation will specify the items to be purchased, if equal products are acceptable it will state so, the date, time and location for delivery of supplies to be purchased, the due date, time for quotation submittal and any other special instructions. Facsimile are acceptable unless the request for quotation requires the submittal of sealed quotations.

3. The pre-qualified bidders will be solicited for price and availability quotes as needed. A list of items will be faxed/E-Mailed to the approved bidders who indicated in Section 4.0 Paragraph 4.7 on the prequalification form that they can supply the same. Quotes must be faxed back within the specified time as indicated by authorized Materials Management Staff. The County will note special shipping requirements. In those cases, the price quoted by the bidders shall be inclusive of any additional shipping cost. The successful bidder(s) shall be notified of their award.

4. No quotes are necessary for purchases under $500.00; award may be based upon the availability of materials and geographic location of the vendor.

D. Pre-qualified Vendor Info

<table>
<thead>
<tr>
<th>Vendor Name</th>
<th>Vendor Address</th>
<th>Vendor Contact Info</th>
<th>Vendor Certification Status</th>
</tr>
</thead>
</table>
| A Affordable Carpet & Maintenance Inc.  | 297 NW 23 St. Miami, FL   33127 | Ivette Naranjo  
(305) 382-7382 (phone)  
(305) 438-0233 (fax)  
ifnaranjo@aol.com | SBE/Const – Level 1  
DBE  
SBE/GS – Tier 1 |
| American Plumbing & Electrical Supply Co. Inc. | 1735 Alton Rd. Miami Beach, FL 33139 | Howard Gross  
(305) 532-3447 (phone)  
(305) 532-5540 (fax)  
(800) 432-5445 (tollfree)  
hgross@ameicanplum.net | None |
| Amion Enterprises International         | 13651 SW 143 Ct. #102 Miami, FL 33186 | Miguel Amion  
(305) 252-3967 (phone)  
(305) 378-0787 (fax)  
mike@amion.org | SBE/Const. – Level 1  
DBE  
SBE/GS – Tier 2 |
| Cal & Son Carpet Corp.                   | 4100 SW 71 Ave. Miami, FL 33155 | Alejandro Calderon  
(305) 667-8006 (phone)  
(305) 663-1542 (fax)  
alex@flooring-ideas.com | None |
| Commercial Interior Contractors          | 1799 N 22 St. Miami, FL 33142 | Eloise Gonzalez  
(305) 636-3700 (phone)  
(305) 636-3737 (fax)  
Eloise.gonzalez@cic-corp.com | SBE/Const. – Level 2  
SBE/GS – Tier 3 |
| Franklin Flooring Inc.                   | 5275 SW 36 Ave. Miami, FL 33142 | Rozzie Franklin  
(305) 638-0014 (phone)  
305 638-0134 (fax)  
rozzie@franklin-flooring.com | None |
II. Pre-qualified Vendor Matrix

See Attachment 1

III. Quotation Award Checklist:

The following is provided as a reminder of some important items that each department should check/complete/document prior to making an award.

- Check that vendor meets minimum requirements such as certifications or license requirements.
- If the contract has a Small Business preference, goal or is a set-aside, check that the recommended vendor is on the Small Business Division certification list. (See www.miamidade.gov/business/reports-certification-list.asp)
- If the contract includes preferences (Local, Locally-Headquartered, Veteran’s, and Small Business, as applicable), check that they were applied correctly. Obtain a signed Collusion Affidavit from the recommended vendor.
- In your notice to all participants of the quote results, copy the Clerk of the Board (clerkbcc@miamidade.gov) and include language advising the vendors that the Cone of Silence is lifted. [Sample language: In accordance with the reference solicitation, and Section 2-8.4 of the Code of Miami-Dade County, you are hereby notified that the (Dept. name) recommends award of this quote to: (Company name). Provision of this notice also serves to confirm the lifting of the Cone of Silence from this procurement action as dictated by Section 2-11.1(t) of the County Code.]
• Allow a three (3) business day protest period; beginning the day after the award recommendation is posted with the Clerk, prior to completing award if applicable with your award value (over $25K).

IV. Event Log:

<table>
<thead>
<tr>
<th>Date</th>
<th>Description</th>
<th>Agent</th>
</tr>
</thead>
<tbody>
<tr>
<td>03/19/2015</td>
<td>The following vendors have not complied with the insurance requirement. Please do not send a quote to these vendors until their insurance is updated. Rossel Construction Group, Inc. Stone Group Enterprises, Inc., Isocles Corp. M &amp; C Constructor Group Corp. Cal &amp; Son Carpet &amp; Wood Floors Glenny Services &amp; Supply Corp. Integral Business &amp; Inverments, Inc. Villar Tile, Inc. Green Clean &amp; Restoration</td>
<td>Sherry Crockett</td>
</tr>
<tr>
<td>04/03/2015</td>
<td>Green Clean &amp; Restoration/DBA/Saniglaze Miami and Cal &amp; Son Enterprises, Inc. have complied with the insurance requirement and are now active.</td>
<td>Sherry Crockett</td>
</tr>
<tr>
<td>11/04/2016</td>
<td>Prosein USA LLC has met all pre-qualification requirements and is added to Group A of the contract</td>
<td>Robin Webb</td>
</tr>
<tr>
<td>4/24/2017</td>
<td>L Cox Flooring Inc. has met all prequalification requirements and is added to Groups A and C of the contract</td>
<td>Robin Webb</td>
</tr>
<tr>
<td>4/25/2017</td>
<td>Cal &amp; Son Carpet Corporation is in the process of updating insurance information – do not quote until insurance is verified.</td>
<td>Robin Webb</td>
</tr>
<tr>
<td>8/24/17</td>
<td>Seaport initially donated Parks $10K and; Parks requested a contract modification for $25K. ISD-Management requested that we reach out to other User Departments for donations. The following departments made donations: Seaport $5K, WS, $5K, and HD $5K. All has been completed. (Parks modification has been reduce to $10K due to the donations, pending management approval.</td>
<td>Mary Hammett</td>
</tr>
<tr>
<td>11/26/18</td>
<td>Seaport donated $35K to Fire</td>
<td>Mary Hammett</td>
</tr>
<tr>
<td>01/10/2019</td>
<td>The Fire department's modification for $154,500.00 has been approved- Completed</td>
<td>Mary Hammett</td>
</tr>
<tr>
<td>03/04/19</td>
<td>SeaPort donated $75K to Library-Completed</td>
<td>Mary Hammett</td>
</tr>
<tr>
<td>Date</td>
<td>Description</td>
<td>Signature</td>
</tr>
<tr>
<td>------------</td>
<td>-------------------------------------------------------</td>
<td>-----------</td>
</tr>
<tr>
<td>08/14/19</td>
<td>Aviation $400K and Fire $30K modification has been completed</td>
<td>Mary Hammett</td>
</tr>
</tbody>
</table>