



DEPARTMENT OF REGULATORY AND ECONOMIC RESOURCES (RER)  
LIEN COLLECTION SECTION  
Permitting and Inspection Center (PIC)  
11805 SW 26 Street, Suite 230  
Miami, FL 33175-2464  
(786) 315-2777

<http://www.miamidade.gov/building/lien-services.asp>

## LIEN PAY-OFF REQUEST

Please complete the form below with as much information as possible. There is a non-refundable fee of \$75, per folio, for the pay-off letter. Pay-off amounts are only provided for existing liens of violations issued by the Department of Regulatory and Economic Resources (Building Enforcement Division or Neighborhood Compliance Division), based on the information provided on this form. The letter will NOT include violations and/or citations which have not resulted in liens or violations and/or citations which were issued by another Department or Divisions other than Building Enforcement or Neighborhood Compliance. A pay-off letter is not a “research” and will not include all the information provided in a “research”. If no liens exist, a \$0 pay-off letter will be provided. There will be no refund or credit offered.

Please allow up to three (3) business days, after payment is received, to process the letter.

DATE:

Please provide property information for your pay-off request:

Property Address:	
Folio Number:	
Citation Number(s) or Case Number(s):	
Owner:	
Company Name:	
Your Name:	
Phone Number:	
Fax Number:	
E-mail Address:	
Mailing Address:	

The payment in the form of a check or money order should be made payable to **Miami-Dade County** and mailed to: Miami-Dade County, Department of Regulatory and Economic Resources, Permitting and Inspection Center, 11805 SW 26 Street, Suite 230, Miami, Florida 33175. If you prefer to pay via credit card, the completed form can be e-mailed to [LSPIC@miamidade.gov](mailto:LSPIC@miamidade.gov) and the Department will provide you with a process number along with an online payment link.