




Department of Regulatory and Economic Resources
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MEMO

TO: All Building Officials in Miami-Dade County
FROM:  Secretary of the Board
Board of Rules and Appeals (BORA)
DATE: October 22nd, 2018
SUBJECT: Advisory Recommendation Regarding Plan Review Comments

The Board of Rules and Appeals (BORA) conducted its regular monthly meeting on October 18, 2018. There was an item for discussion presented at the meeting by one of the Board members regarding objections made by some Plans Examiners to the inclusion of their plan review correction comments list and the design professional responses as a part of the revised plans.

Ultimately, the Board issued an advisory recommendation regarding the use of plan review comments. Accordingly, the Board recommended Plans Examiners may accept review comments, from the design professional, as part of the revised plans by:

- An accompanying letter/list form attached to the plans; or
- The inclusion of the comments and response, included in the plans; or
- Any method established by the Building Official.

Should you have any questions please contact Michael Goolsby, Board and Code Administration Division Chief 2 at (786) 315-2508.