




Department of Regulatory and Economic Resources  
Board Administration Section  
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## MEMO

**TO:** All Building Officials in Miami Dade County

**FROM:**  Secretary of the Board  
Board of Rules and Appeals

**DATE:** November 16, 2017

**SUBJECT:** Disciplinary Action  
On Time Roofing Corp.  
Oscar Elias Rincon, Qualifying Agent      State License #CCC1326422  
10124 NW 51<sup>st</sup> Terrace  
Doral, Florida 33178

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As a result of a Formal Hearing before the Board of Rules and Appeals on November 16<sup>th</sup>, 2017, the above Contractor's permit privileges have been **ADMINISTRATIVELY SUSPENDED** in Miami-Dade County. This memorandum is to request that your Department **REFRAIN FROM ISSUING ANY NEW PERMITS UNDER THIS LICENSE**. This suspension does not apply to actions taken to close out existing permits.

If you have any questions concerning this matter, please do not hesitate to contact Jose Perez, Contractor Enforcement at 786-315-2563.