



DATE: February 25, 2021

TO: Prospective Proposers

FROM: Daniel T. Wall, Assistant Director, OMB
RFP Contracting Officer

SUBJECT: RFP No. EHE-0521, Ending the HIV Epidemic (EHE) HealthTec and Quick Connect Services

RFP SUBMISSION DEADLINE: 4:00 P.M., Monday, March 8, 2021

FORMAL ADDENDUM No. 1

This Addendum is and does become a part of the above-mentioned solicitation.

A. REVISIONS TO RFP DOCUMENTS

The following changes shall be incorporated in the subject solicitation as indicated below:

- 1. DELETE the phrases “initial 9-month period” and “approximately nine (9) months” in the last part of Section 1.1, Introduction, Services to be Funded, Purpose and Acknowledgment of Funding Source, Background, Coordination with Part A and Part B Services, Number of Contracts, and Term of Agreement, under the subsection titled, “Anticipated Number of Awards and Term of the Agreement(s), page 9, and REPLACE them with the phrases “initial 7-month period” and “approximately seven (7) months”, respectively.**
- 2. DELETE Section 2.4, Consolidated Appropriations Act, pages 15 and 16, in its entirety and REPLACE it with revised Section 2.4, Consolidation Appropriations Act, to read as follows:**

2.4 Consolidated Appropriations Act

In accordance with the Consolidated Appropriations Act, 2021 (P.L. 116-260), the limitation on charging salaries to DHHS/HRSA grant funds is \$199,300 (Executive Level II salary cap in effect beginning January 1, 2021); and the allowable percentage to be charged is

proportionate to the time and effort dedicated to services provided under each funded service category's corresponding line item budget. This reference and salary cap are subject to change with each annual update of the federal Consolidated Appropriations Act; usually each January.

3. **DELETE** the phrase “initial 9-month period” in Section 5.8, Negotiations, first line under letter “a”, page 54, and **REPLACE** it with the phrase “initial 7-month period”.
4. **DELETE** the phrase “initial 9-month period” in Section 6.6, Contract Term and Renewals, page 56, and **REPLACE** it with the phrase “initial 7-month period”.
5. **DELETE** both instances of the phrase “during the 9-month budget period” in Appendix B.5, Ryan White EHE Program Instructions for Preparing a Narrative Budget Justification, page 2, included in the first sub-bullet under, “For Direct Client Services budgets,” and **REPLACE** both instances with the phrase “during the 7-month budget period”.

B. QUESTIONS AND RESPONSES

Below are the questions received to date relative to the subject solicitation and the corresponding responses, including the question received during the Pre-Proposal Conference. Questions may have been edited for clarity and to eliminate unnecessary repetition.

Question 1: Is an information technology (IT) or telehealth technology company that does not provide medical services able to submit an application to this RFP solicitation for the provision of the equipment and technology solution only?

Response: Proposing organizations must address the holistic approach for the services indicated in Section 3.17 of this RFP No. EHE-0521 solicitation document. As such, organizations only applying for one component (e.g., technology hardware, software, or IT services) of the HealthTec service category would not be considered as offering a holistic approach covering all components of EHE-related telehealth services. In such cases, IT providers are encouraged to collaborate with other proposing organizations that offer the holistic approach.

Question 2: How many submittals or responses to RFP No. EHE-0521 will be awarded?

Response: As stated in RFP No. EHE-0521, under Section 1.1, Anticipated Number of Awards and Term of the Agreement(s), page 9, the County anticipates awarding one or more contracts for HealthTec services and up to two contracts for Quick Connect services.

Question 3: The RFP refers to the provision of “medical care, medical case management, mental health, and substance abuse counseling services”. Are Applicants required to provide all of these services? Would the County consider an application that proposed only substance abuse counseling services?

Response: According to the RFP solicitation document in Section 3.17, Scope of Services to be Funded, pages 31 to 32, "Proposing organizations may apply for **one or both of the service categories indicated in this section under 3.17.1 and 3.17.2...**

3.17.1 Application responses for the HealthTec component should use a holistic approach to address: a) Infrastructure Network and Technology ... b) EHE HealthTec Services ... c) Collaboration

3.17.2 Application responses for the Quick Connect component should use a holistic approach to address (subject to availability of funds): a) HIV Education for Non-RWP-Funded Medical Practitioners; ... b) HIV Treatment Information Dissemination; ... c) Link HIV Care by EHE Quick Connect Team on TTRA Model"

A strong proposal would address all components of the "Services to be Funded" for HealthTec Services and/or Quick Connect in a holistic (i.e., whole, not parts), comprehensive approach.

Question 4: What is the maximum amount of money one can apply for in the initial 7-month period? Are applicants expected to project their goals and objectives for the following 3 years?

Response: Please see page 16 of the RFP No. EHE-0521 solicitation document, Section 2.7, Projected Funding Levels. This section states the maximum amounts available to apply for in this RFP, for the initial 7-month period (August 2, 2021 to February 28, 2022), as follows:

The maximum **anticipated** total funding available for HealthTec and Quick Connect **for the initial contract period is as follows:**

Priority #	Project Component	Maximum Amount
1	HealthTec	\$718,336
2	Quick Connect	\$490,540

Funding for the service categories in the table directly above is contingent upon the continued appropriation of these federal funds by Congress and ongoing availability of these cooperative agreement funds to the County through federal contract awards from HRSA.

Furthermore, as stated in Section 3.17, page 31 of the RFP solicitation document, the County anticipates awarding the following number of contracts:

One or more proposing organizations may be selected to provide HealthTec services. Up to two proposing organizations may be selected to provide Quick Connect services.

Budget, goal and objective responses to this RFP No. EHE-0521 solicitation should be based on the initial 7-month budget period only. Award amounts for the subsequent years of the cooperative agreement are subject to the ongoing availability of funds from the federal government. The County will work with successful applicants to proportionately adjust budgets for the subsequent years of the cooperative agreement based on the amount of available funds and any adjustments needed to the work plan.

Question 5: Are institutions of higher learning [such as a 501(c) clinic] eligible to apply under this RFP solicitation document or is this geared more towards a grass-roots organization?

Response: Educational institutions of higher learning are eligible to apply for funding under this RFP No. EHE-0521 solicitation. Section 2.1, page 14 of the RFP solicitation document states:

2.1 Eligibility to Apply

Eligibility to apply for funding under this RFP Solicitation is limited to non-profit (e.g., 501(c)(3)) and for-profit organizations and other service providers who are qualified and experienced in healthcare and/or HIV/AIDS related issues, as appropriate and as follows:

For non-profit organizations: An IRS letter of determination of a non-profit organization's 501(c)(3) status dated prior to the RFP submission deadline **must** be included as part of the agency's proposal submission, only if the proposer is a non-profit organization. **Include this documentation as directed in Section 8.0 of this RFP document.**

Question 6: Can Ryan White Program-eligible clients (who are currently billed under a Part A or Minority AIDS Initiative (MAI)-funded service category) receive services under HealthTec if it is equipment related to participate in Ryan White Program-funded services through tele-mental health (i.e., provide the client with the device to access Ryan White Part A/MAI-funded services)?

Response: The intent of EHE funding for HealthTec services under this RFP solicitation is to provide holistic telehealth services (e.g., telemedicine, tele-medical case management, tele-mental health services, and tele-substance abuse outpatient care) to people with HIV, with particular emphasis on people with HIV who are not currently receiving medical care related to their HIV diagnosis, those who are not eligible for Ryan White Part A/MAI Program-funded services, and those who are experiencing significant barriers in accessing care in an office/clinic setting. In limited instances, this process may be appropriate for existing Ryan White Program clients who are experiencing significant barriers in accessing care. In such cases, these clients should be transferred to EHE HealthTec services to benefit from the holistic approach and related technology. However, it is important to note that this EHE funding should not be used to replace Ryan White Part A/MAI Program services.

Question 7: Section E, “Narrative”, Question 9, asks the applicant to indicate the number and percentage of clients served by the proposing organization who have been identified as Medicaid-eligible. Do you wish agency-wide data or number and percentage of clients served by the proposing organization who have been identified as Medicaid-eligible in Miami-Dade County?

Response: Proposing organizations should respond to Section E, Narrative, Question 9, based on their Medicaid-eligible population in Miami-Dade County.

Question 8: Are data plans associated with HealthTec technology such as smartphones/wearable devices used for telehealth visits and transmitting health information considered an acceptable expense under the technology equipment provision?

Response: In general, yes, data plans are an allowable expense under the HealthTec service category. Please see Section 3.17.1 of the RFP No. EHE-0521 document, which is further clarified in this Addendum. See related revision Section A. 5., above. However, funded subrecipients (service provider organizations) must make every effort to limit clients’ personal, non-program-related use of any EHE-funded HealthTec devices (i.e., accessing the internet for non-program related use is not appropriate under this funding). Proposing organizations’ response to this section of the RFP should clearly describe how clients’ access to the internet would be limited to program-specific purposes. Proposers should identify the most cost-effective solution that gives clients appropriate access to telehealth services only.

All terms, covenants and conditions of the subject solicitation and any addenda issued thereto shall apply, except to the extent herein amended.

Miami-Dade County,

Daniel T. Wall
Assistant Director
RFP Contracting Officer

c: Clerk of the Board