



N.W. 7th Avenue Corridor Community Redevelopment Agency
APPLICATION DOCUMENTS CHECKLIST

**BUSINESS INNOVATION & INVESTMENT GRANT (BIIG)
COMMERCIAL IMPROVEMENT PROGRAM GRANT (CIP)**

The NW 7th Avenue CRA reserves the right at its sole and absolute discretion, to reject any and all grant applications, postpone or cancel the grant program, or waive any irregularities in applications submitted for program grant funding. The CRA reserves the right to request and evaluate additional information from any applicant after the submission deadline as the CRA deems necessary.

Business Name: _____

Trade Name/DBA/Fictitious Entity: _____

Business Address: _____

Applicant/Contact Name: _____

Your business is important to us and we are committed to ensuring that you receive the highest level of care and attention throughout the application process. Please use this checklist to prepare all the necessary documents you will need to complete to ensure your grant application is complete.

Required Documents

- _____ Grant application (completed)
- _____ Proof of a minimum of one (1) year of operation (in the CRA Area)
- _____ EIN or IRS 147C
- _____ Division of Corporation printout (Sunbiz.org)
- _____ CIP applicants: verifiable proof of 25% matching funds (2-4 months)
- _____ Valid business tax returns (2020 or 2021)
- _____ Miami-Dade County Local Business Tax Receipt (LBT)
- _____ Data Universal Numbering System Number (DUNS)
- _____ Valid Florida Driver’s License or State Identification
- _____ Photos of business (front/back and street/corridor angles)

Note: If your application is approved for funding, your firm/company will be required to become a registered Miami-Dade County vendor.

I/We certify and acknowledge that: (1) the above referenced documents are attached to my application, (2) the documents provided are true and correct copies, (3) the documents and this certification are material representations of fact upon which the NW 7th Avenue Community Redevelopment Agency (“Agency”) may rely when determining whether to award grant funds to the above-referenced business, (4) the Agency reserves the right to deny the application if it is determined that the documents submitted and the contents therein are not true and correct, or if such documents contain inaccurate or fraudulent information, (5) the submission of the documents are a prerequisite for this transaction, and (6) I/We have read and understand the foregoing.

Signature

Date