

FY 2023-24 Adopted Budget and Multi-Year Capital Plan

Commission on Ethics and Public Trust

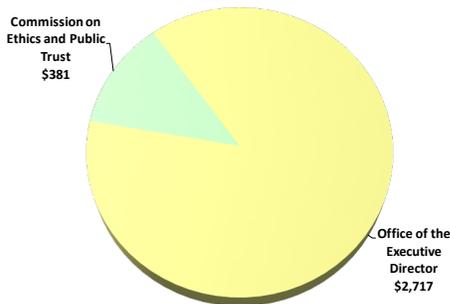
The Commission on Ethics and Public Trust (Ethics Commission) is an independent agency with advisory, investigatory and quasi-judicial powers. The purpose of the Ethics Commission is to promote and enforce high standards of ethical conduct in government and to build and maintain confidence in public servants.

As part of the General Government strategic area, the Ethics Commission is dedicated to reinforcing public trust in the administration of government by informing County and municipal elected officials, employees, the public and the private sector about the County Conflict of Interest and Code of Ethics Ordinance (County Ethics Code), and the various municipal ethics ordinances. The Ethics Commission is authorized to investigate complaints and render advisory opinions related to the following County or municipal legislation: the County Ethics Code including sections related to Lobbyist Registration and Cone of Silence, the Citizens' Bill of Rights, Ethical Campaign Practices, the Employee Protection Ordinance and the Public Service Honor Code. It also provides guidance on State of Florida Public Records and Government in the Sunshine laws. Community outreach and educational programs are crucial components of the Ethics Commission's mission. The Ethics Commission hosts a wide array of programs to educate the public on issues concerning ethics, good governance and accountability through town hall meetings, panel discussions and training workshops, as well as local and national conferences and forums.

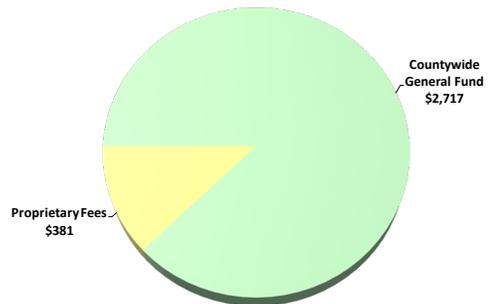
The Ethics Commission, by Board ordinance, has jurisdiction extending to municipalities within Miami-Dade County. Its jurisdiction also extends to certain lobbyists, contractors and vendors. The Ethics Commission works closely with the Office of the Inspector General and the State Attorney's Office, as well as other criminal law enforcement agencies.

FY 2023-24 Adopted Operating Budget

Expenditures by Activity
(dollars in thousands)



Revenues by Source
(dollars in thousands)



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TABLE OF ORGANIZATION

<u>OFFICE OF THE EXECUTIVE DIRECTOR</u>	
Provides administrative support to the Ethics Commission; recommends legislative and policy initiatives that promote ethical government and accountability; issues and approves ethics opinions; supervises and participates in ethics training programs for public officials, employees and candidates for elected office.	
<u>FY 22-23</u> 17	<u>FY 23-24</u> 17

The FY 2023-24 total number of full-time equivalent positions is 17

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DIVISION: OFFICE OF THE EXECUTIVE DIRECTOR

The Commission on Ethics and Public Trust promotes and enforces high standards of ethical conduct in government and builds and maintains confidence in public servants.

- Conducts investigations of official and/or employee misconduct in County and municipal governments and processes complaints that are filed by the general public, or self-initiated by the agency, to be heard by the Ethics Commission
- Manages, assigns and reviews enforcement actions undertaken by the Ethics Commission investigators and the Commission Advocate
- Provides training for government officials and personnel, candidates for office, students and the business community regarding ordinances under the purview of the Ethics Commission and ethical practices in government
- Recommends legislative and policy initiatives that promote ethical government and accountability; liaises with the community through outreach activities, including speeches, media events, reports and publications
- Responds to requests for advisory opinions by officials, employees and contractors under the authority of the Ethics Commission
- Responsible for the day-to-day operation of the agency including budget and personnel functions
- Manages and supports the prosecution of cases before the Ethics Commission and refers cases for criminal prosecution or other disposition(s) with appropriate agencies

Strategic Objectives - Measures

- GG1-1: Support a customer-focused organization by providing convenient access to information and services, and by ensuring processes are easy to navigate

Objectives	Measures			FY 20-21	FY 21-22	FY 22-23	FY 22-23	FY 23-24
				Actual	Actual	Budget	Projection	Target
Improve the image of County Government	Number of complaints filed	IN	↔	35	62	50	50	50
	Number of requests for opinions and inquiries filed	IN	↔	216	300	250	250	250
	Number of investigations handled	OP	↔	102	77	110	75	75
	Number of Hotline, Mailbox and General Inquiries Responses	OP	↔	241	515	350	350	350
	Number of Ethics trainings, workshops and outreach	OP	↔	84	91	120	100	100
	Number of reports and/or findings provided to selection committees*	OP	↔	N/A	2,261	40,000	1,500	1,500

*As per BCC Resolution R-62-22 amending IO 3-34, which directed the Miami-Dade Commission on Ethics and Public Trust to provide reports and findings regarding any vendor or proposed subcontractor under consideration during a competitive procurement process to the selection committee

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ADDITIONAL INFORMATION

- The FY 2023-24 Adopted Budget includes a transfer of \$130,000, as required under Ordinance 10-56, from the Office of the Clerk Lobbyist Trust Fund to support ethics training and conference expenditures including, but not limited to, educational materials and personnel expenditures

SELECTED ITEM HIGHLIGHTS AND DETAILS

Line-Item Highlights	(dollars in thousands)				
	Actual	Actual	Budget	Projection	Adopted
	FY 20-21	FY 21-22	FY 22-23	FY 22-23	FY 23-24
Advertising	0	0	0	0	0
Fuel	0	0	0	0	0
Overtime	0	2	0	0	0
Rent	0	0	0	0	0
Security Services	0	0	1	1	1
Temporary Services	0	0	0	0	0
Travel and Registration	0	0	2	4	6
Utilities	6	6	8	7	8

OPERATING FINANCIAL SUMMARY

(dollars in thousands)	Actual	Actual	Budget	Adopted	(dollars in thousands)	Total Funding		Total Positions	
	FY 20-21	FY 21-22	FY 22-23	FY 23-24		Expenditure By Program	Budget FY 22-23	Adopted FY 23-24	Budget FY 22-23
Revenue Summary					Strategic Area: General Government				
General Fund Countywide	2,404	2,322	2,686	2,717	Commission on Ethics and Public Trust	270	381	0	0
Carryover	105	207	0	111	Office of the Executive Director	2,686	2,717	17	17
Fees and Charges	138	145	140	140	Total Operating Expenditures	2,956	3,098	17	17
Lobbyist Trust Fund	131	133	130	130					
Total Revenues	2,778	2,807	2,956	3,098					
Operating Expenditures Summary									
Salary	1,880	1,914	2,057	2,150					
Fringe Benefits	607	665	740	805					
Contractual Services	4	12	9	10					
Other Operating	54	68	85	91					
Charges for County Services	26	34	58	33					
Capital	0	3	7	9					
Total Operating Expenditures	2,571	2,696	2,956	3,098					
Non-Operating Expenditures Summary									
Transfers	0	0	0	0					
Distribution of Funds In Trust	0	0	0	0					
Debt Service	0	0	0	0					
Depreciation, Amortizations and Depletion	0	0	0	0					
Reserve	0	0	0	0					
Total Non-Operating Expenditures	0	0	0	0					